

This website is operated by NEC XON Holdings Proprietary Limited. (“NEC XON” or, as appropriate, in the context, “we”, “us” or “our”) whose registered office is at 1 Mints Street, Old Mint Park, Louwlandia, 1683, South Africa.

Protecting your privacy is important to NEC XON and we respect and value the relationship we have with you. Please take a moment to read the following policy which describes the personal information that you provide to us, or we collect when you use this site.

This policy may change from time to time, so please check back periodically.

This Website is not intended for children, and we do not knowingly collect personal information relating to children. This Policy was last updated in June 2021. However, the Policy can change over time, for example to comply with legal requirements or to meet changing business needs. In case there is an important change that we want to highlight to you, we will also inform you in another appropriate way.

A “Responsible Party” is a person or organization who alone or jointly determines the purposes for which, and the manner in which, any personal information is, or is likely to be, processed. This Privacy Policy is issued on behalf of NEC XON as the Responsible Party and unless we notify you otherwise this company is the responsible party for your personal information. NEC XON has appointed an Information Officer and/or Data Protection Officer (DPO). If you believe your personal information has been used in a way that is not consistent with this Policy or your choices, please contact the Data Protection Officer by emailing at [privacy@nec.xon.co.za](mailto:privacy@nec.xon.co.za)

#### **We may ask you to provide personal information when you:**

1. Use our websites;
  - Request quotes
  - Services
  - Support
  - Downloads
  - Trials
  - Whitepapers
  - Training or information
2. Place orders for products or services or register for events;
3. Create and manage an account;
4. Participate in surveys or other promotional activities online or in any other venue;
5. Subscribe to NEC XON newsletters, marketing and promotional emails or other materials;
6. Interact with us on third party social networks (subject to that third party’s terms of use and privacy policies); or
7. Contact us.

#### **Personal information we collect about you**

1. **“Contact Data”**: including your work address, email address and telephone numbers;
2. **“Identity Data”**: including your name, last name, username or similar identifier, title;
3. **“Marketing and Communications Data”**: including your preferences in receiving marketing from us and your communication preferences;

4. **“Profile Data”**: including information collected progressively when you visit our site including your referral website, pages you visit, actions you take, patterns of page visits and information from forms you fill in;
5. **“Technical Data”**: includes information collected when you access our Website or client knowledge portal, your internet protocol (IP) address, your login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform and other technology on the devices you are using;
6. **“Usage Data”**: information about how you use our Website;
7. **“Events Data”** includes educational, employment and professional background, dietary and accessibility requirements, and photo;
8. Payment information, such as credit or debit card number or billing information;
9. Comments, feedback, and other information you provide to us, including information that you send to customer support and messages, appointment inquiries and other information that you wish us to share with our exhibitors, visitors and business partners
10. **“Recruiting information”** if you submit us your job application and you further agree to participate in a selection procedure we may collect and process contact information that you provide us such as your name, email address and phone number, date of birth, passport or identifying card data, nationality, image, academic and professional data and job history to manage and administer the application and carry out our selection procedures, or to comply with any relevant legal or regulatory obligations (e.g. non-discrimination regulations). We may also access to the public information included in your professional social network profiles. We will ensure that this processing is proportionate to the purposes outlined above;
11. **“Cookies and similar technologies”** When you use our website, we collect information via cookies and similar technologies.

We will never collect sensitive personal information about you through our website (this includes details about your race or ethnicity, religious or philosophical beliefs, sex life, sexual orientation, political opinions, trade union membership, information about your health, genetic and biometric data, or any information about criminal convictions and offences.

**Aggregated Data.** We collect, use and share aggregated data such as statistical or demographic data for any purpose. Aggregated data may be derived from your personal information but is not legally considered personal information because it does not directly or indirectly reveal your identity. For example, we may aggregate your Usage Data to calculate the percentage of users accessing a specific website feature. However, if we combine or connect Aggregated Data with your personal information so that it can directly or indirectly identify you, we treat the combined data as personal information, which will be used in accordance with this Policy.

### **Personal information from other sources**

We also may obtain personal information about you from our group companies and from other third parties, including:

1. Service providers that help us determine a location based on your IP address in order to customize certain products to your location;
2. Partners with which we offer co-branded services or engage in joint marketing activities or for targeted advertising purposes; and/or;

3. We may also supplement personal information we collect with personal information obtained from other parties, including our Business Partners and other third parties to create customised profiles about you;
4. Publicly available sources and data suppliers from which we obtain data to validate or supplement the information we hold. We will ensure that this processing is proportionate to the purposes outlined above.

## **Personal information from service use**

1. Our Service may automatically collect personal information about how you and your device interact with the Service, including:
2. Computer, device and connection information, such as IP address, browser type and version, operating system, platform and other software installed on your device, unique device identifier and other technical identifiers, error reports and performance data and/or;
3. Usage data, such as the features you used, the settings you selected, your URL click stream data, including date and time stamp and referring and exit pages, and pages you visited on the Service.

We collect this personal information through our servers and the use of cookies and other technologies. You can control cookies through your browser's settings and other tools. However, if you block certain cookies, you may not be able to register, login, or access certain parts or make full use of the Service. For more details, please see NEC XON Cookie Policy.

## **How we use your personal information**

Depending on how you interact with us, we use your personal information to:

1. Deliver the products, solutions, services and support or carry out the transactions you have requested;
2. Provide, activate and manage your access to and use of the service;
3. Process and fulfil a request, order, download or other transaction;
4. Provide technical, product and other support and to help keep the Service working, safe and secure;
5. Facilitate communications from Business Partners;
6. Customize, analyse and improve our products, solutions, services (including the content and advertisements on our website to identify usage trends or determine the effectiveness of our marketing campaigns), technologies, communications and relationship with you;
7. Better understand our customers and online users, including profiling based on interests and interactions with our site;
8. Personalize content and implement your preferences;
9. Enforce our conditions of sale, website terms and separate contracts (if applicable) with you;
10. Prevent fraud and other prohibited or illegal activities;
11. Protect the security or integrity of our websites, our businesses, and our products or services; or;
12. Perform other functions or serve other purposes, as disclosed to you at the point of collection, or as required or permitted by law;
13. Respond to your requests, inquiries, comments and concerns;
14. Enhance and improve the Service and our other products and services and to develop new products, services and benefits;

15. Deliver targeted advertisements, promotional messages, notices and other information related to the Service and your interests;
16. Provide you with promotional messages and other information about products, events and services of ours, our affiliates and third parties, such as exhibitors, sponsors and media partners;
17. Invite you to participate in user testing and surveys as well as competitions and similar promotions;
18. Identify usage trends and develop data analysis, including for purposes of research, audit, reporting and other business operations, including determining the effectiveness of our promotional campaigns and evaluating our business performance; and/or
19. Comply with our legal obligations, resolve disputes, and enforce our agreements.

## **Legal basis of processing personal information**

Our legal basis for collecting and using your personal information as described in this Policy will depend on the personal information concerned and the specific context in which we collect it. In general, we collect and process your personal information on one or more of the following basis:

1. Your consent, for example where we have obtained your consent to process your personal information for certain activities. If we do so, we will provide you with full details of the personal information that we would like to process and the reason, so that you can carefully consider whether you wish to consent. You are free to withdraw your consent at any time by contacting [Privacy@nec.xon.co.za](mailto:Privacy@nec.xon.co.za). If you withdraw your consent, it will not affect the lawfulness of any processing based on your consent before you withdrew it. Where applicable, we may ask for your consent to processing at the point where you provide your personal information. To comply with a contractual obligation. We will advise you upon collection whether the provision of your personal information is mandatory and of the possible consequences if you do not provide us with your information. For compliance with NEC XON's legal obligations where other laws require the processing of your personal information or where we need your personal information to protect your vital interests or those of another person. NEC XON has a legitimate business interest to use the personal information we collect to offer an effective service and carry out our business.

## **Sharing your personal information**

To respond to your inquiries, process orders, to keep you informed about your order status, or to share knowledge about an issue or to be able to propose suitable jobs within NEC XON Group, we may share information you provide through this website with one or more of our affiliates throughout the world. We also share information provided by our website or generated by your use of our website (or both), with service providers that have been retained to perform services on our behalf or on behalf of our affiliates. Please note that some affiliates and third parties may be located in foreign countries that do not have data protection laws that are equivalent to those of your country. However, we take adequate measures to ensure that your personal information will always be protected in accordance with applicable legislation.

Occasionally, we may be required by law enforcement or judicial authorities to disclose your personal information to the applicable law enforcement authorities. We will disclose your personal information if required by law, upon receipt of a court order or subpoena, to cooperate with a law enforcement investigation or if we otherwise believe disclosure is necessary to exercise, establish or defend our legal rights. We reserve the right to report to law enforcement authorities any activities that we, in good faith, believe to be unlawful.

## Retention of your personal information

We retain your personal information only so long as it is required for purposes for which it was collected, whilst keeping it as up-to-date as possible and making sure that irrelevant or excessive personal information is deleted or made anonymous as soon as reasonably practicable. For more information, please consult NEC XON Retention Policy.

## Security

We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal information to those employees and other third parties who have a business need to know. They will only process your personal information on our instructions and they are subject to a duty of confidentiality. We have put in place procedures to deal with any suspected personal information breach and will notify you and any applicable regulator of a breach where we are legally required to do so.

## How to exercise your rights?

Your rights in relation to your personal information how it is processed. You can exercise these rights at any point. We have provided an overview of these rights below together with what this entails for you.

You can exercise your rights by sending an email to [Privacy@nec.xon.co.za](mailto:Privacy@nec.xon.co.za) or submitting a request through the “Contact Us” form on our websites

1. The right to be informed. You have the right to be provided with clear, transparent and easily understandable information about how we use your personal information and your rights.
2. The right to access and rectification. You have the right to access, correct or update your personal information at any time. We understand the importance of this and should you want to exercise your rights, please contact us.
3. The right to data portability. The personal information you have provided us with may be portable. This means it can be moved, copied or transmitted electronically under certain circumstances.
4. The right to be forgotten. Under certain circumstances, you have right to request that we delete your personal information. If you wish to delete the personal information we hold about you, please let us know and we will take reasonable steps to respond to your request in accordance with legal requirements. If the personal information we collect is no longer needed for any purposes and we are not required by law to retain it, we will do what we can to delete, destroy or permanently de-identify it.
5. The right to restrict processing. Under certain circumstances, you have the right to restrict the processing of your personal information.
6. The right to object. Under certain circumstances, you have the right to object to certain types of processing, including processing for direct marketing (i.e., receiving emails from us notifying you or being contacted with varying potential opportunities).
7. The right to lodge a complaint with a Supervisory Authority. You have the right to lodge a complaint directly with any Supervisory Authority about how we process your personal information.
8. Rights related to automated decision-making. You have the right not to be subject to a decision which is based solely on automated processing and which produces legal or other significant effects on you. In particular, you have the right:

- to obtain human intervention;
- to express your point of view;
- to obtain an explanation of the decision reached after an assessment; and
- to challenge such a decision.

## Contact us

If you have any questions or comments about this privacy policy, or privacy matters generally, please contact us at the address provided below: by sending an email to [privacy@nec.xon.co.za](mailto:privacy@nec.xon.co.za) or at the address provided: NEC XON Holdings Proprietary Limited. 1 Mints Street, Old Mint Park, Louwlandia, 1683, South Africa.